App. F. IX-4

Previous References

1930-31 (Censuses)

File No. 9-30

Serial Nos. 6

Later References

P

General and Revenue Secretariat.

Serial Nos. 1

Part B for December 1930.

SUBJECT.

Copies of certain Circulars & Codes Connected with the Census of 1931.

1/12/30

Cens. 9-30-6

No. 1236 y 30-31
1) Triplicate Copies of Census circulars No. 10, 11 & 12
2) Part IV Census Code 3 copies.

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE, BANGALORE.

Dated 19th Novr. 1930.

GENERAL MISCELLANEOUS BRANCH 3373 21 NOV. 1930

FROM

M. VENKATESA IYENGAR, ESQ., M.A.,
CENSUS SUPERINTENDENT IN MYSORE.

To The Chief Secretary to the Government of His Highness the Maharaja of Mysore, Bangalore

OFFICE OF THE FIRST MEMBER OF COUNCIL 26 NOV. 1930 No. 53524

518

SIR,

I have the honour to forward herewith for perusal of Government three copies each of the following circulars and Codes:-

1. Census Circular No. 10
2. -do- 11
3. -do- 12
4. Census Code Part IV.

I have the honour to be,
Sir,
Your most obedient servant,

M. Venkatesaiyengar

Census Superintendent.

Submd. for perusal.

vvk.2.

MYSORE CENSUS, 1931.

CIRCULAR No. 10.

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE,
Bangalore, Dated 29th October 1930.

FROM,

M. VENKATESA IYENGAR, ESQ., M.A.,
Census Superintendent in Mysore,
Bangalore.

To

ALL DEPUTY COMMISSIONERS AND
PRESIDENTS OF CITY AREAS.

Subject:—Railway Census.

SIR,

I have the honour to forward herewith a copy of part IV of the Mysore Census Code relating to the Census of Railways in the State and to request that arrangements be taken in hand immediately for numbering buildings in railway station areas. Action has to be taken in respect of the following lines:—

1. Bangalore-Mysore Section (excluding Bangalore Station).
2. Mysore-Nanjangud-Chamarajnagar Section.
3. Kolar District and Chickballapur-Bangalore Light Railway (excluding Bangalore and Bowringpet Stations).
4. Birur-Ragihosahalli Section (excluding Birur).
5. Chickjajur-Chitaldrug Section (excluding Chickjajur).
6. Tarikere-Narasimharajapura Tramways.
7. Mysore-Arsikere Section (excluding Arsikere Station).
8. The Kolar Gold Field Section (excluding Bowringpet).

2. Mr. H. Rangachar, M.A., District Traffic Superintendent, Mysore Railways, Bangalore, may be addressed by the District Officers in regard to the arrangements on the stations on the first three lines noted above, Mr. T. Nagappa, Assistant Traffic Superintendent in charge of Shimoga District, Shimoga, in relation to the stations on the next four lines and the District Engineer, Madras and Southern Mahratta Railway, Co., Rayapuram, Madras, in regard to the stations on the last line.

3. As it is already somewhat late and work has to be carried out expeditiously, I would suggest that the Charge Superintendent of each Civil Charge may get the houses in the stations lying in his charge numbered by his supervisors with the help of the station staff according to the instructions regarding house-numbering previously issued. This will save the time and trouble that will be required for instructing the railway staff if the latter should be asked to carry out the numbering. Charge Superintendents should finish this work in all the railway blocks in

their charges by the 15th November. Block Lists for these blocks should be got written in the same manner as for blocks in the Civil Charge but prepared in triplicate, one copy being kept in the charge office and the other two left with the station staff.

4. As it is understood that in most stations, there is only one station master, it may be taken as a general rule that the station master at each station will act as the enumerator for the houses in his station block and for the enumeration of travellers by train. He will also act as supervisor and correspond with the charge superintendent of the civil charge as such. If in any case this arrangement is likely to give too much work to the station master, the District Traffic Superintendent may propose the appointment of some other person as enumerator for one or both the blocks or as supervisor. A statement in the form given in Appendix "A" in the Code now sent may be obtained in duplicate from the railway officers for each line and sent to me by the 30th November for information. They will be returned accepted or with any suggestions that may be necessary.

5. Copies of Part IV of the Code and of this Circular have been sent separately to Charge Superintendents. Copies which will be required by station staff have been sent to the address of the District Traffic Superintendents. Spare copies are enclosed for being sent to Divisional Census Officers and any other officers who may be entrusted with the work of supervising arrangements.

I have the honor to be,
Sir,
Your most obedient servant,

M. Venkatesa Iyengar.

Census Superintendent.

W D 979—GPB—400—30-10-30

MYSORE CENSUS, 1931.

CIRCULAR No. 11.

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE,
Bangalore Dated, 1st November 1930.

To

CHARGE SUPERINTENDENT,

..... *Charge.*

Subject :—Training of Supervisors and Enumerators.

The attention of Charge Superintendents is invited to Circular No. 9 requesting them to take steps to appoint Supervisors and Enumerators in their charges by 1st November 1930. It is believed that this has been done. They are now requested to make the following arrangements to train these officers in their work and equip them with the necessary records :—

(1) Whether the original house-lists have been received for all the villages in the charges should first be verified. There should be one house-list for each ~~charge~~ village.

(2) Duplicate copies of these lists should be made. Books for this purpose have been already sent to charges.

(3) A meeting of the supervisors of each charge should be held before the 10th of this month and the chapters regarding the duties of supervisors and enumerators should be read out to them and explained in detail.

(4) One of the supervisors should at this meeting be made to enter the Practice Schedule for four or five families and the errors made should be pointed out to all the supervisors.

(5) Each supervisor should also be given two or three Practice Schedule forms and asked to enumerate three or four families in his station and bring the schedules to the Charge Superintendent for correction before the 15th November. Any errors he has made should be corrected by the Charge Superintendent and any further instruction necessary given.

(6) Supervisors should at the meeting be given one copy of the Circle List, one copy of the house-lists and a tracing of the portion of the map of the charge relating to their circles. The supervisors may themselves make the tracings.

(7) Each supervisor should be instructed to hold a meeting of the enumerators of his circle before the 25th of November and instruct them in Enumeration procedure. Enumerators may at this meeting write out their own block lists from the house lists in the custody of their supervisors. Each enumerator should also be given a copy of the reprint of the chapter of the Census Code relating to Enumeration procedure. Copies of these will be sent shortly.

(8) Supervisors should get two or three of the Enumerators assembled at this meeting to enter the practice schedule and correct errors.

(9) Each Enumerator should be given two or three Practice Schedule forms and asked to write the details for three or four families in his block. The Supervisor should check the entries in the course of his round in his circle and give any further instructions which the enumerator may require.

2. The writing of Practice Schedule is an essential part of the training in enumeration. Charge Superintendents are requested to see that every supervisor gets this practice and gives it to everyone of his enumerators. They should examine the schedules entered by the enumerators and correct errors and explain the instructions.

3. In the progress reports to be sent hereafter, the items of work mentioned in this circular should be shown separately and the action taken in each case clearly indicated.

4. Several charges have been behind the calendar in house numbering, the preparation of house-lists and the submission of final proposals in the charge lists. This has already upset the programme of work. Charge Superintendents should therefore note the dates prescribed in each case and complete the various stages of the work within the time prescribed.

M. VENKATESA IYENGAR.
Census Superintendent.

MYSORE CENSUS 1931

Circular No. 12.

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE,

Bangalore, 18th November 1930.

FROM

M. VENKATESA IYENGAR, ESQ., M.A.,
Census Superintendent in Mysore, Bangalore.

To

THE CHARGE SUPERINTENDENT
.....*Charge*

Subject :—*Supply of articles of petty Stationery to Supervisors and Enumerators.*

The following instructions are issued regarding the supply of articles of petty stationery to Supervisors and Enumerators :—

The articles of stationery that will be required by these officers in their work are :—

One bottle of good black ink,
One bottle of good red ink,
A sheet of blotting paper,
A good lead pencil,
A needle and some thread.

It is more convenient to have these articles bought locally in each Charge. As they can all be got for about four annas each Supervisor and Enumerator will be paid this amount and asked to buy them for himself.

Amounts calculated at the above rate and noted in the annexed statement will be placed at the disposal of the Charge Superintendents of the various Charges. The amounts may be drawn from the Treasury on Abstract Contingent Bills and distributed among Supervisors and Enumerators. Enumerators in charge of more than one block or of a *bechirak* block, need not be paid additional sums therefor. This applies to Supervisors as well. Acknowledgments should be obtained from Supervisors and Enumerators for the receipt of the amounts, and sums that remain over after disbursment should be credited back to the Treasury.

Charge Superintendents will be personally responsible for due accounting of the amounts placed at their disposal and for their proper distribution among the Census Officers concerned.

M. VENKATESA IYENGAR,
Census Superintendent.

MEMO.

Copy of the above is forwarded with compliments to the..... .....
.....for information.

Census Superintendent.

Annexure.

Sl No	Name of charge	Amount	Remarks
	Bangalore District.	Rs. a. p.	
1	Bangalore Taluk ...	164 8 0	
2	Hoskote Taluk ...	137 8 0	
3	Devanahalli Taluk ...	121 0 0	
4	Dodballapur Taluk ...	144 4 0	
5	Nelamangala Taluk ...	128 12 0	
6	Magadi Taluk ...	181 12 0	
7	Chennapatna Taluk ...	113 0 0	
8	Closepet Taluk ...	89 0 0	
9	Kankanhalli Taluk ...	166 0 0	
10	Anekal Taluk ...	116 4 0	
11	Bangalore City-Taluk.	52 12 0	
	Total ...	1,415 12 0	
	Kolar District.		
1	Kolar Taluk ...	141 0 0	
2	Mulbagal Taluk ...	141 4 0	
3	Srinivasapur Taluk ...	129 4 0	
4	Chintamani Taluk ...	131 4 0	
5	Sidlaghatta Taluk ...	110 12 0	
6	Gudibanda Taluk ...	45 12 0	
7	Bagepalli Taluk ...	107 8 0	
8	Goribidanur Taluk ...	212 0 0	
9	Chickballapur Taluk...	99 0 0	
10	Malur Taluk ...	135 0 0	
11	Bowringpet Taluk ...	124 0 0	
	Total ...	1,376 12 0	
	Tumkur District.		
1	Tumkur Taluk ...	196 0 0	
2	Madhugiri Taluk ...	163 4 0	
3	Kortagere Taluk ...	112 8 0	
4	Sira Taluk ...	179 4 0	
5	Pavagada Taluk ...	116 0 0	
6	Chicknaikanhalli Taluk.	126 0 0	
7	Gubbi-Taluk ...	205 4 0	
8	Tiptur Taluk ...	134 4 0	
9	Turuvekere Sub-Taluk.	88 8 0	
10	Kunigal Taluk ...	188 4 0	
	Total ...	1,509 4 0	
	Mysore District.		
1	Mysore Taluk ...	106 0 0	
2	Yedatore Taluk ...	147 8 0	
3	Hunsur Taluk ...	131 12 0	
4	Heggaddevankote Taluk.	111 12 0	
5	Gundlupet Taluk ...	131 12 0	
6	Chamarajanagar Taluk.	165 8 0	
7	Nanjangud Taluk ...	187 12 0	
8	T.-Narasipur Taluk ...	118 4 0	
9	Seringapatam Taluk ...	152 12 0	
10	Periyapatna Sub-Taluk.	63 4 0	
11	Mandya Taluk ...	239 12 0	
12	Nagamangala Taluk ...	152 4 0	
13	Krishnarajapet Taluk.	182 8 0	
14	Malavalli Taluk ...	173 4 0	
15	Yelandur Jahagir ...	57 8 0	
	Total ...	2,121 8 0	
	Hassan District.		
1	Hassan Taluk ...	166 8 0	
2	Alur Sub-Taluk ...	57 8 0	
3	Arsikere Taluk ...	201 12 0	
4	Belur Taluk ...	149 12 0	

Sl. No.	Name of charge	Amount	Remarks
	Hassan District—concld	Rs. a. p.	
5	Manjarabad Taluk ...	111 12 0	
6	Arkalgud Taluk ...	128 0 0	
7	Hole-Narsipur Taluk.	109 12 0	
8	Chennarayapatna Taluk	180 4 0	
	Total ...	1,105 4 0	
	Kadur District.		
1	Chickmagalur Taluk...	131 8 0	
2	Kadur Taluk ...	147 0 0	
3	Tarikere Taluk ...	137 12 0	
4	Koppa Taluk ...	88 12 0	
5	Narasimharajapur Taluk.	40 0 0	
6	Mudigere Taluk ...	72 8 0	
7	Sringeri Jahagir ...	15 0 0	
	Total ...	632 8 0	
	Shimoga District.		
1	Shimoga Taluk ...	96 8 0	
2	Chennagiri Taluk ...	137 8 0	
3	Honnali Taluk ...	104 4 0	
4	Shikarpur Taluk ...	96 4 0	
5	Sorab Taluk ...	109 8 0	
6	Sagar Taluk ...	113 4 0	
7	Hosanagar Taluk ...	89 8 0	
8	Tirthahalli Taluk ...	138 12 0	
9	Kumsi Sub-Taluk ...	38 4 0	
10	Bhadravati Iron Works	7 8 0	
	Total ...	931 4 0	
	Chitaldrug District.		
1	Chitaldrug Taluk ...	140 12 0	
2	Challakere Taluk ...	136 8 0	
3	Molakalmuru Taluk ...	67 12 0	
4	Jagalur Taluk ...	96 4 0	
5	Davangere Taluk ...	103 4 0	
6	Harihar Taluk ...	64 12 0	
7	Holalkere Taluk ...	103 4 0	
8	Hosadurga Taluk ...	124 0 0	
9	Hiriyur Taluk ...	104 4 0	
	Total ...	940 12 0	
	Municipalities.		
1	Bangalore City ...	177 8 0	
2	Mysore City ...	137 0 0	
3	Kolar Town ...	32 12 0	
4	Chintamani Town ...	11 0 0	
5	Chickballapur Town...	18 0 0	
6	Tumkur Town ...	29 4 0	
7	Nanjangud Town ...	12 4 0	
8	Chitaldrug Town ...	14 4 0	
9	Davangere Town ...	48 8 0	
10	Hassan Town ...	15 12 0	
11	Chickmagalur Town...	23 12 0	
12	Tarikere Town ...	14 4 0	
13	Shimoga Town ...	24 4 0	
14	Tiptur Town ...	11 4 0	
15	Sagar Town ...	7 12 0	
16	K. G. F. Sanitary Board.	138 0 0	
	Total ...	715 8 0	
	Grand total ...	10,748 8 0	

MYSORE CENSUS CODE, 1931.

PART IV.

WD 725—GPB—500—13-10-30

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CODE OF INSTRUCTIONS FOR THE CONDUCT OF THE SEVENTH CENSUS OF MYSORE, 1931.

PART IV.

CHAPTER X.

RAILWAY CENSUS.

SECTION I.

Preliminary.

181. This part deals with the special procedure for the Census of persons residing in railway premises and persons travelling by railways, in the case of railways over which jurisdiction has not been ceded to the British Government. The Census on Railway lines the jurisdiction over which has been ceded to the British Government will be taken under the instructions of the Superintendent of Census Operations, Madras.

182. **General.**—The Census of persons in railway premises will be carried out under the general direction of the civil authorities as part of district census operations, the railway officers co-operating with the district officers and supplying the staff of enumerators and supervisors.

183. The provisions relating to the organisation of census divisions, house-numbering, instructions to the staff, preliminary and final enumeration, and the collection and despatch of Provisional totals, will apply to the Census of railway areas subject to the modifications indicated below:—

184. **Definitions.**—(*a*) *Railway premises* include all the space in a railway station within distant signals, with work-shops and other premises *situated within the railway boundaries* or which permanent or temporary employees of the railways reside. It does not include buildings beyond the distant signals like gangmen's or gatemen's huts whether within or outside the railway fences. The census of persons in these buildings will be regulated by article 64 of this Code.

(*b*) *Residents* includes all persons whether railway employees or not who reside on railway premises as defined above during the night of the 26th February 1931. It does not include railway servants or others who work on railway premises by day or night but who ordinarily return to their houses outside "Railway Premises" when off work; these persons will be enumerated in their houses.

185. **Appointment of a Railway Officer to co-operate with the Deputy Commissioners, and preparation of a list of Railway Premises.**—The Agent or Manager of each Railway line in the State will send to the Census Superintendent not later than 30th September 1930 a list of railway stations and other premises in each district together with the name and designation of the Railway Officer (preferably the District Superintendent or other officer of that standing), who will assist each Deputy Commissioner and President of a "City" area, in the organisation of the Railway Census in the Districts and City areas. The list should be in the form given in appendix A, and should, as far as possible, show which premises are of such size and importance as to be formed into separate charges under the superintendence of a Railway Officer and which may be constituted into separate circles.

186. **Duties of such officer.**—The Railway Officer so nominated will co-operate with the Deputy Commissioners of Districts or Presidents in making arrangements for the census of railway areas and will furnish them with all necessary information in regard to such area and persons suitable to be appointed as enumerators and supervisors.

Section II.

Census of Residents.

187. **Organisation of Railway premises into Census Divisions.**—Very large railway stations and settlements will form a Census charge in themselves, with the Chief Railway Officer of the centre as Charge Superintendent, who will correspond direct with the Deputy Commissioner concerned. The ordinary railway station or settlement will be a circle and will be included in the civil census charge in which it lies, the Supervisor generally being the local station master who will work under the direction of the Superintendent of the Civil charge. When a railway station or settlement consists of more than 50 houses it should be formed into blocks of not more than 50 houses each ; and no circle should consist of more than 500 houses.

188. **Registers and forms.**—(*a*) The railway charges, circles and blocks will be entered up in the ordinary charge lists and

circle lists of the districts. The number of enumeration forms required will be included in the indents sent up from time to time under the provisions of the Census Code.

(*b*) Where they are made into circles they should be entered at the end of the Charge List of the civil census charge in which they lie. They should not be included in the town or village within the limits of which they are situate, *i.e.*, Kengeri Railway Station should be entered in column 3 of the Charge List of the Bangalore Taluk at the end. The particulars required for the several columns of Form I (except particulars relating to the Census of 1921 and such others as are obviously inapplicable) should be furnished and the railway station circle should be dealt with as other civil circles in all subsequent operations.

189. **Appointment of Census Officers.**—Charge Superintendents (of purely Railway Charges), Supervisors and Enumerators should as far as possible be the employees of the railway residing in or near the areas with which they have to deal. They should be selected by the local railway authority but appointed in writing over the signature of the Divisional Census Officer or President not later than the 31st October 1930. The Civil authorities should arrange to give them a thorough training in their duties and supply them with copies of the rules and instructions.

SECTION III.

Census of Travellers.

190. **Station enumeration.**—(*a*) Travellers must be enumerated on enumeration books separate from residents on railway premises. In each station a special enumeration book must be used for travellers. It should be marked "Travellers only" on the cover. These books do not require a block list.

(*b*) An official called the station enumerator should be told off at each station to enumerate all persons taking tickets or alighting from a train at that station between 7 P.M. on the night of the 26th February 1931 and 6 A.M. on the 27th.

Travellers generally arrive at a station sometime before their train is due. They should, as far as possible, be enumerated by the station ennumerator before they enter the train; an entry should be made for every traveller unless he can show that he has already been enumerated. Each person so enumerated should be provided with an enumeration ticket to prevent his being counted again. Station enumeration should commence at 7 P.M.

(*c*) All persons alighting from a train should be asked if they have already been enumerated that night, and it should be

made clear that the Final Census and not the preliminary enumeration is referred to. If they produce enumeration tickets or otherwise satisfy the enumerator that they have been counted, he should let them go. Otherwise he should fill up *all the columns* of the schedule for every person who has not been enumerated and give him a ticket telling him to show it if any enumerator offers to count him again. The enumerator should also collect household schedules, if any, from all first and second class passengers and Europeans and Anglo-Indians who may alight from the train.

(*d*) The railway staff at work in the station during the night of the Census will be regarded as present in their houses and will not be enumerated by the station enumerator.

(*e*) An account should be kept of the number of enumeration tickets issued to each station enumerator and the number of persons enumerated by him should correspond to the number of tickets used by him.

191. **Train enumeration: Civil population.**—(*a*) To all Europeans and Anglo-Indians travelling in any class and to all 1st and 2nd class passengers the guard in charge of the train should deliver on the evening of the 26th February 1931 household schedules and request the passengers to fill them in and give them at the station at which they may alight during the night or (if they do not alight) keep them until they are collected on the following morning. The rest of the passengers will be enumerated on general schedules which will be supplied in loose sheets threaded together in a corner.

(*b*) Passengers who cannot produce enumeration tickets and who do not appear to have been enumerated anywhere else must be counted at some station at which the train stops, at or about 6 A.M. on the morning of the 27th February by one or more train enumerators selected from the local railway staff. A place should be chosen where the train is timed to stop for a sufficient period. The stoppage should, if necessary, be slightly prolonged. Busy or crowded stations should be avoided when choosing these stopping places. Where the local staff is insufficient for the speedy enumeration of all passengers at this halt, a few clerks should be sent temporarily from another station. Each compartment should be locked at the preceding station and should remain so until the enumeration of the persons in it has been completed. Enumeration tickets need not be given on this occasion.

(*c*) The household schedules given the evening before to 1st and 2nd class and other passengers should be collected and examined by an intelligent official who should have the necessary corrections and additions made. He should see that the schedules thus collected are securely stitched into a cover along with the general schedules

fc. the other passengers and thus form a compact Enumeration Book for the train.

(*d*) The railway staff travelling in the trains will usually be enumerated as present in their houses. But Inspectors or other Officers who are absent from the houses on duty for more than 24 hours must be enumerated in the trains in which they are travelling.

192. **Troops' enumeration.**—Troops travelling by rail on the night of the Census will be enumerated by their officers and the return separately sent in. Indian servants and followers travelling with them will however be enumerated with the rest of the passengers.

193. **Provisional totals.**—The station enumeration and train enumeration should be treated as constituting separate blocks of the circle (station) at which the Enumeration takes place. That is to say, the enumeration books containing the result of such enumeration should be included in the Census Records of the Circle under the heading "Station Enumeration" or "Train Enumeration" as the case may be. The Supervisor of the circle should have the Enumerator's Abstract prepared showing the population of these special blocks and should include the figures in his Circle Summary.

Section IV.

Special arrangements.

194. **Lines under construction.**—Arrangements for the Census of camps and collections of coolies on railway lines under construction will be made by the Deputy Commissioner in consultation with the Engineer or other Railway Officer in charge of the work. The camp will be divided into circles and blocks and the supervisors and enumerators selected in consultation with the Railway Officer in charge.

195. **Ballast trains.**—Ballast trains are usually stabled for the night in or near some station. The guards should be made responsible for their enumeration and each train should form an extra block of the station concerned. The Census records for the coolies in these cases should be prepared during the day on the date of the Census and revised after dark.

Section V.

Miscellaneous.

196. The necessary forms will be supplied by Government

Expenses. The agency employed will consist chiefly of officials attached to the railway who will not ordinarily receive any special remuneration for their services. Government will bear all charges in connection with the compilation of the results.